

Professional Development Plan (Required)

School Year

Name

Position/Subject Area

School

NC Professional Career Development Coordinator Standards

I. Demonstrates leadership, advocacy, and collaboration. II. Promotes a respectful environment for diverse populations of students. III. Understands and facilitates the implementation of a comprehensive career development program IV. Promotes learning for all students. V. Actively reflects on his/her practice.	Standard(s) to be addressed:
	Elements to be addressed:

Career Development Coordinator's Strategies

Goals for Elements	Activities/Actions	Expected Outcomes and Evidence of Completion	Resources Needed	Timeline
Goal 1:				
Goal 2:				

Plan:

- Individual
- Monitored
- Directed

Career Development Coordinator's Signature:

Date

Evaluator's Signature

Date

Professional Development Plan – Mid-Year Review

To be completed by (date)

Career Development Coordinator

School Year

Evidence of Progress Toward Specific Standards or Elements to be Addressed/Enhanced

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Narrative

Career Development Coordinator's Comments:	Evaluator's Comments:
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Career Development Coordinator's Signature:

Date

Evaluator's Signature

Date

Professional Development Plan – End-of-Year Review

To be completed by (date)

Career Development Coordinator School Year

Evidence of Progress Toward Specific Standards or Elements to be Addressed/Enhanced

Progress Toward Achieving Goals

Goal 1 was successfully completed. Yes No

Goal 2 was successfully completed. Yes No

Career Development Coordinator’s Comments:	Evaluator’s Comments:
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Career Development Coordinator’s Signature Date

Evaluator’s Signature Date